



## President's Award for Outstanding Graduate and Postgraduate Supervision, 2019 Information for Nominees

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Nominations for this award can be made by graduate and postgraduate students. Self-nominations are not considered.

One person must act as the **Nomination Coordinator**. The nomination coordinator for this award must be a current or former graduate or postgraduate student of the nominee. The coordinator must ensure that the nomination is complete and must serve as the liaison between the nominee, the nomination supporters, and the School of Graduate Studies.

### Deadlines

**Friday, March 15, 2019** The completed **nomination form** and **five letters of support** must be submitted by the nomination coordinator.

**Friday, May 17, 2019** The **10-page application document with up to 10 pages of appending documents** must be submitted by the nominee.

### Nomination Document

The nominee must submit **one copy** of an application document of not more than **20 pages** to the School of Graduate Studies, IIC-2012 by **Friday, May 17, 2019**.

In preparing the application document, nominees are asked to adhere to the following guidelines:

- 10-page document (fully reviewed in consideration for the award) to be divided into the following sections:
  1. Introduction (may include general background information, experience in graduate or postgraduate supervision, supervision philosophy)
  2. Fostering Graduate/Postgraduate Student Success in Research and Scholarship
  3. Fostering Graduate/Postgraduate Student Success in their Profession
- Maximum of 10 pages of appendices to be reviewed only when referenced in the main application document. A nominee may choose to include up to five minutes of video in lieu of one page of the written application document, and/or include up to 5 minutes of audio in lieu of one page of the written application document.
- 12-point font
- One-inch page margins
- Single line spacing
- Single-sided pages
- Six copies of any electronic media and paper-based coloured material

Advice on the development of the application document may be obtained from staff of the School of Graduate Studies.

## **Contact**

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